



STATE LIFE

INSURANCE CORPORATION OF PAKISTAN

Health & Accident Insurance,
Regional Office,
State Life Building No.11
15- A , Davis Road
Lahore -54000
Phone : 042-99200234
Fax No. 042-99203492

Date: 14.05.2018

TENDER DOCUMENTS FOR NOTICE NO.P&GS/H&AI/LHR/01/2018

**Renovation (Partition and Electric) work for H&AI Zone,
State Life Lahore**

Sealed Financial bids are invited in accordance with PPRA rules, under 'Single Stage – Two Envelope Procedure', from vendors registered with GST/Income Tax Department, own offices and phone/fax numbers, for the purchase of Air Conditioners .

Detailed specifications and Terms and Conditions are mentioned in the following Tender Document:

S #	Description of Items.	Quantity	Closing date	Date / Time of Opening
1	Partitioning Work	1 Job	31-05-2018 at 03:00P.M	31-05-2018 at 03:30 P.M
2	Electrical Work (Wiring for Wapda, UPS, Telephone)	1 Job		

Mr. Sher Muhammad

Incharge P&GS,

State Life Insurance Corporation of Pakistan

Health & Accident Insurance Zone,

15 – A, Davis Road,

Lahore

Phone: 042-99200234

Signature and Seal of Contractor

Sub: Renovation / Partition of SLIC H&AI Lower Ground Floor
SLB # 11 15/A Davis Road Lahore

Dated: _____2018

#	DESCRIPTION	QTY.	UNITS	Unit RATES	Amount
1	<p>Full Height Partition: Providing and fixing of wooden partition with following specifications :</p> <p>Providing and fixing wooden partition walls as per sketch and layout , made of Partal wood framing 2" x 1½"; dividers @ 2' x2' c/c ; Pressed with 5 mm thick laminated M.D.F on both sides ; complete in all respect as per direction and satisfaction of Incharge P&GS Representative Incharge.</p>	1650	Sq.ft		
2	<p>Window glasses: Providing and fixing of 5 mm thick clear glass in window frames including ½" golas /beading on all sides. Complete in all respects as per directions of Incharge/P&GS representative Incharge.</p>	40	Sq.ft		
3	<p>Door Shutters Providing and fixing of 1½ "thick solid door shutter of 5mm thick Malaysian ply finish on both sides (Size 3ft'x7ft). Cost includes lipping, 03 hinges, tower bolts, cylindrical door lock(Rs. 500/-). Complete in all respects as per directions of Incharge/P&GS representative Incharge.</p>	7	Nos.		
4	<p>Door & Windows Wooden Frame: Partal or approved wood of size 3" x 2" including 1½ " x 1½ " beading on all flush sides of frame/wall with required coats of enamel paint of approved brand/shade complete on all sides of frames.</p>	140	Rft		
5	<p>Dismantling of existing Brick/masonry Work including clearing of premises and removal of debris outside the building complete in all respects.</p>	220	Sq.ft		

Signature and Seal of Contractor

6	Removing & re-fixing existing wooden partition walls as per site requirements including providing all required accessories, hardware with additional material and making good the damages, complete in all respects as directed by the site-in-charge.	500	Sq.ft		
7	Dismantling of existing Wood-Glass partition carefully ; reaffix at new proposed place as per site requirements including all required accessories, hardware with additional material and making good the damages, complete in all respects as directed by the site-in-charge.	150	Sq.ft		
8	Paint Providing & applying Paint (ICI or approved) of desired colour on Ceilings / Walls complete with scrapping , filling etc. , minimum two or more coats , complete in all respects as directed by the site-in-charge. including primer paint wherever required:- a) Plastic emulsion on walls b) Distemper paint on Ceiling	2200 2000	Sq.ft		
9	Telephone Points : Wiring for each telephone point with 2 pair telephone cable (Pakistan Cables) from respective TJB to telephone point including cost of heavy duty µPVC Duct (Popular) 25x25x1mm, clipped over walls, columns or ceiling or as required as per site conditions /layout , complete in all respects.	07	Nos.		
10 A	Electrical & UPS wiring Rooms (Cabins & Stores) Supply, installation, testing and commissioning of Computers, lights, fans etc through WAPDA and UPS wiring as per layout, to be wired with 2x2.5mm sq. µPVC insulated 300/500 V grade wire (Pakistan Cables), including cost of heavy duty ducts µPVC (make Popular) 25x25mm, clipped over walls / columns / ceiling, as required as per site conditions, all accessories/switches, sockets, fan dimmer, energy savers, pull boxes, 2.5 mm sq. µPVC insulated wire of colour green as circuit protective conductor (CPC), complete in all respects. Each circuit shall have independent CPC. (follow Sketch for clarity).	14 points	Nos		

Signature and Seal of Contractor

10 B	<p>Electrical & UPS wiring Rooms (Workstation & Hall) Supply, installation, testing and commissioning of for workstations lights, ceiling fans , exhaust fan etc through WAPDA and UPS wiring as per layout, to be wired with 2x2.5mm sq. µPVC insulated 300/500 V grade wire (Pakistan Cables), including cost of heavy duty ducts µPVC (make Popular) 25x25mm, clipped over walls / columns / ceiling, as required as per site conditions, all accessories/switches, sockets, fan dimmer, energy savers, pull boxes, 2.5 mm sq. µPVC insulated wire of colour green as circuit protective conductor (CPC), complete in all respects. Each circuit shall have independent CPC. (follow Sketch for clarity).</p>	10 points	Nos		
11	<p>Providing & fixing 40 cm/ 16" Exhaust fan (metal body) heavy duty with louvers (Royal , G.F.C) complete with wood frame as may be required and to finish the surface suitably after installation and with all necessary connections.</p>	04	NOs		
12	<p>Main Distribution Board (DB Breakers) Providing & fixing cubical type metal sheet distribution board with locking arrangement vermin protected duly powder coated paint including all fastening material including wiring with suitable gauge PVC wire, fixing of breakers, neutral link, testing, commissioning complete in all respect. <u>INCOMING :</u> 01-40 Ampere TP MCCB 03-20 indication Lamp (LED) <u>OUTGOING:</u> 04-15 Ampere TP MCCB 03-20 Ampere SP MCCB Phase indication lamps of colour Red, Yellow, Blue, Digital voltmeter , Ampere</p>	Size / Load	Nos		
	Supply Through generator wiring (7/36 cable)	Job			

Signature and Seal of Contractor

	<p><i>AC Point Electrical wiring (1 Ton)</i> Supply, installation and commissioning of AC point circuit wiring, to be wired with 2x4mm sq. µPVC insulated 300/500 V grade wire, and including cost of heavy duty µPVC ducts (make Popular) 25x25mm, clipped to walls, columns/ ceiling as required as per site conditions / layout, all accessories, pull boxes and 2.5 mm sq. µPVC insulated wire of green colour as circuit protective conductor (CPC), complete in all respects. Each circuit shall have independent CPC.</p>	7	Nos		
	<p><i>AC Point Electrical wiring (4 Ton)</i> Supply, installation and commissioning of AC point circuit wiring, to be wired with 4x4mm sq. µPVC insulated 300/500 V grade wire, including cost of heavy duty µPVC ducts 25x25mm (make Popular), clipped to walls, columns, ceiling floor as per site conditions / layout, all accessories, pull boxes, and 2.5 mm sq. µPVC insulated wire of green colour as circuit protective conductor (CPC), complete in all respects. Each circuit shall have independent CPC.</p>	2	Nos		
	Total Amount				

Signature and Seal of Contractor

SPECIAL CONDITIONS

1.	Date, Time & Place of opening of tender	:	
2.	Date of Commencement of Work	:	Within 03 days from the date of acceptance of letter of award
3.	Time of completion of work from the date of commencement of work.	:	30 days - Holidays inclusive
4.	Maintenance Period.	:	3 (Three months) months.
5.	Method of Payment	:	Through running bills not less than Rs. 500,000/- except final bill.
6.	Period of honoring interim bill.	:	As per verification from State Life Incharge/P&GS representative/ P&GS representatives.
7.	Retention money.	:	05 (five) percent of amount of work done.
8.	Release of retention money.	:	On satisfactory completion of maintenance period.
9.	Bid Security	:	5% of the tender amount.
10.	Bid security (Bank Draft) in favour of “ State Life Insurance Corporation of Pakistan ” to be submitted with Tender. <i>Tenders with pay order / bank draft having different names shall be rejected.</i>	:	<ul style="list-style-type: none"> • Shall be released to un-successful bidders on acceptance/scrutiny of the lowest bid. • To the lowest bidder on satisfactory completion of entire works.
11.	Tender fees		Rs. /-

Note:

- a. *All the rates quoted should be inclusive of all prevailing government taxes, cost of material, labor, duties, surcharges, as per Govt. rules and profit etc.*
- b. *State Life reserves the right to ADD/DELETE/ modify any item of work including varying the quantities of any item as per site requirement.*
- c. *Contractors are advised to visit the site before quoting their rates.*
- d. *The job may also be inspected/checked/verified by the P&GS representative for quality control and if found any non-conformity then contractor has to rectify and do the corrective actions at no extra charges.*
- e. *All the work shall be carried out/executed in accordance with the bill of quantities and General engineering practice under codes as applicable locally.*
- f. *State Life Representative will carry out the detail supervision of work. All the materials to be used must be approved by / Incharge P&GS Division.*
- g. *Contractor shall repair all the defects in works executed by the contractor if these found during defect liability period.*
- h. *On the completion of the works the contractor shall except and otherwise specifically provided, clear away and remove from the site all unwanted paint material, remove stains/ spots, temporary works, surplus materials, wreckage and rubbish of every kind and shall reinstate and leave the whole of the building site and the works clear and good acceptable condition to the satisfaction of the Incharge/P&GS representative.*
- i. *The damage done during the works to any type of surface fixtures or else because of the negligence of contractor shall be made good in all respects, without additional payment.*

Signature and Seal of Contractor

MANDATORY REQUIREMENTS

- I. National Tax Number from FBR with certificate
- II. Undertaking on stamp paper for not black listing.

Post Qualification Criteria

The Technical Bids shall be evaluated on the basis of following parameters:

Sr #	Parameters against which technical evaluation shall be done	Annexure/ page ref. #	Scoring brackets	Total points allocated
1	Company Profile			
1.1	Years of Experience related to Engineering Works:			20
	• Upto 4 years		3	
	• 5 to 7 years		6	
	• 8 to 10 years		9	
	• 11 to 14 years		12	
	• 15 years and more		20	
1.2	Engineering Contracts Handled by the Firm with reputed/reowned firms during past Five years			10
	• Upto 3 contracts		2	
	• 4 to 6 contracts		7	
	• 7 to 9 contracts		8	
	• More than 10 contracts		10	
1.3	List of Engineering contracts in progress (with name of firms) above Rs. 5,00,000/ per month per job		(2.5 marks /each)	10
1.4	Technical Staff with related experience			15
	Number of Staff: upto 75		5	
	76 to 120		10	
	121 and above		15	
1.5	Details of equipment / machinery / tools required for the specific jobs		5	5
2	Financial Status of the Firm			
2.1	Financial Strength of the Firm Annual Turnover (ATO) by the firm			25
	More than 10 and less than Rs. 15 million		10	
	15 to 20 million		15	
	Above 20 million		25	
2.2	Total Engineering contracts executed by the firm during past 10 years:			10
	• 1 to 3 contracts upto Rs. 01 million per annum.		2	
	• 4 to 10 contracts more than Rs. 02 million per annum.		5	
	• 11 to 14 contracts, upto Rs. 03 million per annum.		6	
	• 15 to 19 contracts upto Rs. 5 million per annum.		8	

Signature and Seal of Contractor

	<ul style="list-style-type: none"> More than 20 contracts of more than Rs. 5 million per annum. 		10	
3	Enlistment with Govt. departments/ Multinational organizations		1 mark for each	5
	Please attach documentary evidences			
	Total Marks Note: Qualifying marks = 60 or above			100

(ANY MIS-DECLARATION / MISSTATEMENT WILL BE TAKEN SERIOUS AND COMPANY MAY BE BLACKLISTED. SAME WILL BE ANNOUNCED AND INFORMED IN THE NEWSPAPERS, PPRA AND TO OTHER RELEVANT AGENCIES)

Signature and Seal of Contractor

Partition Work at H&AI Zone , State Life Lahore

With reference to the subjected procurement following committees are proposed:

Zonal Procurement Committee

i.	Mr. Safdar Ali	DGM/Incharge PHS	Convener
ii.	Mr. Sajid Qadir	Zonal Accountant	Member
iii.	Mr. Sher Muhammad	Zonal Incharge P&GS	Member
iv.	Mr. Ubaid ur Rahman	Manager H&AI, Lahore	Member

Technical Evaluation Committee

i.	Mr. Safdar Ali	DGM/Incharge PHS	Convener
ii.	Mr. Sajid Qadir	Zonal Accountant	Member
iii.	Mr. Sher Muhammad	Zonal Incharge P&GS	Member
iv.	Mr. Tariq Jahangir	Manager REM, Lahore	Member
v.	Mr. Ubaid ur Rahman	Manager H&AI, Lahore	Member

Inspection Committee

i.	Mr. Safdar Ali	DGM/Incharge PHS	Convener
ii.	Mr. Sajid Qadir	Zonal Accountant	Member
iii.	Mr. Sher Muhammad	Zonal Incharge P&GS	Member
iv.	Mr. Tariq Jahangir	Manager REM, Lahore	Member
v.	Mr. Ubaid ur Rahman	Manager H&AI, Lahore	Member

Submitted for information and necessary approvals please

Signature and Seal of Contractor